



FACT SHEET FOR VACATION CARE

What is vacation care?

Vacation Care is for school holidays periods only. Vacation care is a program catering to the needs of all children in a caring environment. The centre has a licence from Department for Communities WA to run the service in line with Child Care Services (Outside School Hours Care) Regulations 2006

When can I enrol my child?

Anytime

How do I enroll my child?

Attend the centre and fill out an enrolment form and excursion form (one per child). A \$20 deposit is payable at time of enrolment per child. Enrolments are based on a first in first served basis. If a day is full that you are enrolling for then your child's name will be added to a waiting list.

What time does vacation care operate?

The centre is licenced from 8:30am – 5:30pm Monday – Friday. Your children must **NOT** be dropped off before 8:30am as children will not be accepted before this time. Children may be picked up and dropped off any time between these hours. (except on excursion days these times may vary).

How much does it cost?

The cost is \$45 per child per day (before child care benefit rebate). If your child attends on an excursion or incursion day, there is an additional fee to cover costs which is payable on the day. The centre also reimburses the cost of excursion. Collecting your child after 5.30pm may incur a late fee of \$1.00 for every 5 minutes.

When are fees due and do we need to pay a deposit?

A \$20 non refundable deposit per child is due at the time of enrolling your child. This will be credited to your account. The remaining balance of fees is due on or before the day of your first enrolment in the program.

Cancellations, absences or illness with less than 7 days notice will still incur normal daily fee. Please select your days carefully when booking your child into care.

Any discount for more than one child?

There is no discount for additional children, normal fees apply.

What is CCB?

Child Care Benefit is a government initiated scheme that helps families reduce the cost of care of their children. The level of discount you receive is different for everyone and takes into account your earnings and other factors.

How do you register for CCB?

Ring Centrelink on 136150 or visit your nearest Medicare Office. They will ask you a series of questions and then send you out an assessment notice with a customer reference number (CRN) for both your children and the parent. Supply the details on your enrolment form and once verified the discount can be applied to your account.

Is there any other fee relief other than CCB ?

The government regardless of CCB eligibility may pay a 50% rebate back to the parent. This is normally done quarterly paid direct into your bank account. You must register with Centrelink and provide the SW Sports Centre with the relevant CRN (customer reference numbers) for this to be noted on your account. If you do not supply these details to us then you will not receive the rebate.

How old do you have to be to enrol in Vacation Care?

Your child must have turned 5 years old this calendar year to attend (licencing regulation) If your child turns 5 after 1st January 2012, they will be eligible to attend Vacation Care from April 2012.

What do I need to bring for my child?

- Packed lunch, morning tea & afternoon tea. Please no nut products.
- Piece of fruit to share each day to promote healthy eating
- Refillable drink bottle
- Suitable footwear – preferably sneakers if possible
- **Hat everyday** – we have a no hat, no play policy
- Bathers, towel, goggles and dry clothes to change into everyday as if the program allows we will go for a swim.

Excursions

Please ensure that on excursion days that your child is at the centre no later than 9am as excursions often leave at this time. Please take note of return times when you have booked an excursion day as these times vary. Lunch Orders may not be available or necessary on excursion days.

Can we do a lunch order?

Yes!

Cafe staff and Vacation Care staff have developed a set menu with a variety of healthy options for Vacation Care children to choose from when ordering their lunch. Should you wish for your child to make a lunch order please fill in your lunch order at reception. Please try and have the correct money and Eftpos is available for orders over \$8.00 Lunch Orders may not be available or necessary on excursion days.

Are staff qualified?

As part of our licence our staff must be qualified for our centre to offer the program. There will always be at least one staff member on duty with a first aid certificate. Numbers are limited on excursion days and swimming days to allow for correct staffing ratios.

Can you give medication to my child if they need it?

If your child is on any medication then this can be administered by one of our staff as long as the parent has filled in the consent form to do so.

Behaviour Management

We have a behaviour management system in place with rules and consequences and this is reviewed on a regular basis. Parents are welcome to comment on these.

Items of value

Children are encouraged not to bring items of value into the program as we cannot accept any responsibility for their loss or damage. Please remember to label all personal items including clothing. Parents please check our lost property regularly.